

ISLE OF ANGLESEY COUNTY COUNCIL

REPORT TO:	EXECUTIVE COMMITTEE
DATE:	25 NOVEMBER 2019
SUBJECT:	REVENUE BUDGET MONITORING, QUARTER 2 2019/20
PORTFOLIO HOLDER(S):	COUNCILLOR ROBIN WYN WILLIAMS
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LOCAL MEMBERS:	n/a

A - Recommendation/s and reason/s

1. In February 2019, the Council set a net budget for 2019/20 with net service expenditure of £133.324m to be funded from Council Tax income, NDR and general grants. The total for general and other contingencies amounted to £1.886m. The budget for the Council Tax Premium was increased to £1.444m. The total budget for 2019/20 is, therefore, £135.210m.
2. The budget for 2019/20 included required savings of £2.561m. These have been incorporated into the individual service budgets and achievement or non-achievement of these is reflected in the net (under)/overspends shown. Whilst significant savings were once more required to balance the budget, £0.277m of additional budget was included in the budget and held centrally. This additional funding will be allocated to meet additional budget pressures as and when necessary. In addition, £479k of funding (50%) in respect of additional teachers' pension costs was retained centrally, as the cost of the teachers' pensions had previously been fully funded in the delegated school's budget but will, for 2019/20 be funded by grant. This release of core funding has been allocated to the Council's general reserves.
3. This report sets out the financial performance of the Council's services at the end of quarter 2, 30 September 2019. The projected position for the year as a whole is also summarised. It should be noted that predicting the final year-end position at the end of quarter 2 is difficult and the position can change considerably as we move through the remainder of the financial year.
4. The overall projected financial position for 2019/20, including Corporate Finance and the Council Tax fund, is an overspend of £1.935m. This is 1.43% of the Council's net budget for 2019/20. This is due to similar pressures experienced in 2018/19, the most significant of which is the cost of Adult Services.
5. It is recommended that:-
 - (i) To note the position set out in appendices A and B in respect of the Authority's financial performance to date and expected outturn for 2019/20;
 - (ii) To note the summary of contingency budgets for 2019/20 detailed in Appendix C;
 - (iii) To note the position of the invest to save programmes in Appendix CH
 - (iv) To note the position of the efficiency savings for 2019/20 in Appendix D;
 - (v) To note the monitoring of agency and consultancy costs for 2019/20 in Appendices DD, E and F.

(vi) To approve the use of the School's Pension Reserve to fund outstanding holiday pay entitlement for school supply staff dating back to December 2015. The current estimate of these costs is £94k plus on-costs, which is estimated at £110k in total.		
B - What other options did you consider and why did you reject them and/or opt for this option?		
n/a		
C - Why is this a decision for the Executive?		
This matter is delegated to the Executive.		
CH - Is this decision consistent with policy approved by the full Council?		
Yes		
D - Is this decision within the budget approved by the Council?		
Yes		
DD - Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The report has been considered by the SLT and the points raised have been incorporated into the final report.
2	Finance / Section 151 (mandatory)	n/a – this is the Section 151 Officer's report
3	Legal / Monitoring Officer (mandatory)	The Monitoring Officer is a member of the SLT and the Monitoring Officer's comments were considered by the SLT.
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Scrutiny	
8	Local Members	
9	Any external bodies / other/s	
E - Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
F - Appendices:		
<ul style="list-style-type: none"> • Appendix A - Revenue Budget Monitoring Report – Quarter 2, 2019/20 • Appendix B – Table of Provisional Outturn 2019/20 • Appendix C – Summary of Contingency Budgets 2019/20 • Appendix CH – Review of the Invest-to-Save projects 2019/20 • Appendix D - Review of Efficiency Savings 2019/20 • Appendix DD - Information Regarding Monitoring of Agency Staff 2019/20 • Appendix E - Information Regarding Monitoring of Consultants • Appendix F – Detailed Information Regarding the Expenditure on Consultants 		
FF - Background papers (please contact the author of the Report for any further information):		
<ul style="list-style-type: none"> • 2019/20 Revenue Budget (as recommended by this Committee on 18 February 2019 and adopted by the County Council on 27 February 2019). 		

REVENUE BUDGET MONITORING – QUARTER 2 2019/20

1. General Balance

The Council held £8.728m of earmarked reserves and school reserves amounting to £0.631m at the start of the financial year. The final, audited outturn for 2018/19 resulted in a general balance at the start of the current financial year of £5.912m.

The Executive approved the following items to be funded in 2019/20 from the General Reserve:-

Executive Meeting	Amount £m	Purpose
Draft opening balance	-5.912	Final audited general reserve at 31 March 2019.
Full Council 27 February 2019	-0.479	Funding (50%) in respect of additional teachers' pension costs is returned to the general reserve as the cost of the teachers' pensions had been fully funded in the Delegated School's Budget. These teachers' pension costs will instead be funded by Welsh Government grant for 2019/20.
Approval sought at this Executive meeting	0.110	Funding for supply teachers' holiday pay from December 2015 to present. This may vary slightly when actual on-costs are known.
Revised Council Fund General Balance	-6.281	As mentioned above, this may change following any post-audit adjustments.

The current predicated outturn for 2019/20 is an estimated overspend of £1.935m. If this trend continues, the Council general reserve is likely to reduce to £4.346m by the year-end. This is well below the minimum balance of the general reserve which has been set at £6.7m, as approved by full Council on 27th February 2019.

2. Financial Performance by Service

2.1 The details of the financial performance by service for the period and the projected out-turn position for each is set out in Appendix B. An overspend of £1.410m on services is predicted as at 31 March 2020. An overspend of £0.341m is estimated on Corporate Finance. In addition, a shortfall of £0.184m is predicted on the collection of Council Tax, of which £0.363m is due to a shortfall on Council Tax for the year. A surplus of £0.180m on the Council Tax Premium is forecast, which helps reduce the overall shortfall on Council Tax. The current total revenue forecast for 2019/20 is an overspend of £1.935m, which is 1.43% of the Council's total net revenue budget.

2.2 The table below summarises the significant variances (circa £100k or higher). Please note that these figures relate to the position in respect of the controllable budgets within each service.

Summary of projected variances at 31 March 2020 based upon financial information as at 30 September 2019	
	(Under) / Overspend £000
Learning	210
Adults	1,214
Children's Services	(145)
Resources	(181)
Corporate Democratic Costs	115
Benefits Granted	381
Uncontrollable Costs – bad debt, insurances and pension capital costs	200
Council Tax, including Council Tax Premium	184
Other (total of variances less than £100k)	(43)
Total Variance over/(under)spend	1,935

3. Explanation of Significant Variances

3.1 Lifelong Learning

3.1.1 Central Education

3.1.1.1 This service was overspent by £74k (9.54%) at the end of quarter 2. The forecast for the year-end is an overspend of £180k (3.63%). This is a significant improvement on the overspend of £390k forecast during quarter 1.

3.1.1.2 There are a number of over and underspends across the service which are listed below:-

- The most significant budgetary pressures are: School Transport – Taxis which is predicted to overspend by £343k. The implementation of the 'One Transport System' took place during the previous financial year, this, and the re-tendering exercise that was undertaken, has meant that overall overspend has been reduced by around £230k from what it would have been otherwise.
- The Anglesey and Gwynedd Joint SEN Strategy is still expecting to overspend by £171k due to the demand for additional learning needs.
- Secondary integration's statutory costs are forecast to overspend by £97k. This is an increase of £23k overspend during quarter 1. This is due to the services budget being reduced for 2019/20 but the service will not be able to fully meet its savings target due to demand for the service.
- The Out of County Placements budget is currently forecast to underspend by £409k. This is a significant improvement on the £208k forecast reported during quarter 1. This is due to reduced demand for these placements, including the ending of education provision for one complex case where the client has moved on to become the responsibility of Adult Services as noted below. It is important to note that this is a demand led budget and the situation can change very quickly.
- Another significant change is that the school meals service is now expected to underspend by £166k compared with a balanced budget forecast at quarter 1. This is due to reduced demand for school meals.

- The early year provision is forecast to be underspent to the sum of £93k. This budget has historically been underspending as a result of lower than budgeted payments to nurseries.

3.1.2 Culture

3.1.2.1 This service was £46k (8.87%) overspent during the period and the forecast outturn for the year is an overspend of £30k (2.46%). This is a worse position compared to the underspend of £35k predicted during quarter 1. This is due to remedial works carried out to the Oriel café following the re-tendering of the lease (£70k). The income at the Oriel is also reduced due to less visitors to the Oriel. The closure of the café for remedial works for three weeks would have contributed to this. Delays in transferring the Beaumaris Court and Gaol to the Town Council has increased costs by approximately £10k.

3.1.2.2 The Libraries Service continues to underspend by £50k due to vacancies.

3.1.3 Schools

3.1.3.1 It has recently been highlighted that the Council is liable to pay holiday pay to supply staff based on the amount of time worked dating back to 2015. The cost of this back pay across the schools is estimated at £94k and on-costs. This would put school budgets under further pressure, therefore, the Executive are requested to approve funding of these costs from the General Reserve. The General Reserve has recently increased by £479k due to the return of 50% of core budget from schools previously provided by the Council for increased teachers' pensions costs. Welsh Government has since awarded the Council grant for these costs. 50% of the surplus funding created by the grant is being retained by schools with 50% returned to the General Reserve. This provides more capacity in the General Reserve to fund these school related costs. Supply staff will receive holiday pay going forward based on their hours worked.

3.2 Adults Social Care

3.2.1 This service was £963k (7.81%) overspent for the period and the forecast outturn for the year as a whole being a predicted overspend of £1,214k (4.82%).

3.2.2 The elements within the forecast outturn variance are as follows:-

- Services for the Elderly: Forecast overspend of £798k – this is a significant increase of £453k on the overspend predicted during quarter 1. £281k of the increase relates to an increase in residential and nursing care placements. £101k relates to homecare and £60k relates to Deprivation of Liberty Safeguards, where the projected underspend has fallen due to an increased number of assessments having to be undertaken.
- Physical Disabilities (PD): Forecast overspend of £181k, similar to quarter 1. The main areas of concern here is in home support and complex residential care placements.

- Learning Disabilities (LD): Forecasted overspend of £541k. This is £58k less than the overspend reported during quarter 1. The reasons behind this overspend are: (i) the Service has a small number of clients with complex care needs. This includes a complex high cost placement which has transitioned from Children's Services (ii) an increase in Supported Living Fees.
- Mental Health (MH): Forecast overspend of £253k, similar to quarter 1. The overspend is due to a small number of complex care package and an increase in a placement cost.
- Provider Unit: Forecast underspend of £545k compared with an underspend of £370k at quarter 1. This is mainly due to increased income within the Residential Homes section.

3.2.3 Quarter 2 figures indicate significant demand pressures within the first 2 quarters of this year. In order to fully investigate the issues, the service is considering each specific individual line, which has led to the significant projected overspend. Namely these are Nursing Placements, Residential Placements and home care costs within Older People and Physical Disability services and supported living and home care costs within Learning Disability areas.

In each area, the following are evaluated:-

- 1) Nature of cyclical (year by year and month by month) trend;
- 2) Reasons behind trend;
- 3) Further steps that can be taken to manage demand.

It is unlikely that this review will have an impact on the expenditure in the short term but it is hoped that, by understanding the pattern of expenditure and the reasons why it is increasing, it will allow the Service to manage demand for services in the future.

3.3 Children's Services

3.3.1 The service was underspent by £293k (5.32%) during the period and is projected to be underspent by £145k (1.41%) at year end. This is a significant achievement compared to the overspend of £1.8m for the financial year 2018/19. It is also an improvement of £123k on the underspend of £22k predicted during quarter 1. The improved budget position of the service is, in the main, a result of the additional funding of £1.4m provided in the 2019/20 budget and the fact that one child, where the cost of the placement was significant, has now transferred to be the responsibility of Adult Services.

3.3.2 The service continues to have smaller budgetary pressures predicted for 2019/20 in Children with Disabilities (£79k overspend); Family Support (£57k over); other Children and Family Services (£55k over). These are offset by larger underspends in the service. Commissioning and Social Work is forecast to underspend for the year by £128k; at quarter 1 this service area was predicted to achieve a balanced budget. Children's Support Services has a slightly reduced underspend of £51k compared with an underspend of £73k reported in quarter 1. The Looked After Children's budget is forecast to underspend by £157k compared to a balanced budget forecast at the end of quarter 1.

3.4 Housing (Council Fund)

3.4.1 This service was underspent by £52k (5.18%) during the period and continues to forecast an underspend of £20k (1.63%) year-end. Homelessness (B and B) costs continue as a budgetary pressure with an overspend of £60k forecasted at year-end. However, due to staff vacancies and delays in recruiting in the service, it is anticipated that there will be an overall underspend of £80k.

3.5 Regulation and Economic Development

3.5.1 Economic and Community (includes Destination and Leisure)

- 3.5.1.1** The service, overall, was overspent by £54k (4.01%) for the period with a projected outturn being £38k (2.08%) overspent at year-end. This is an increase of £14k on the overspend predicted during quarter 1.
- 3.5.1.2** The Economic Development element of the service is forecast to overspend by £78k at year-end. This is an increase from the balanced budget predicted during quarter 1. The service is likely to overspend at year-end due to income shortfalls particularly arising from the suspension of the Wylfa Newydd project. The service is exploring the possibility of using the available resource on other projects, both for the Council and for other Councils, however, it is too early to determine what additional income would be generated and as a result, the forecasted position does not take account of any additional income that may be generated.
- 3.5.1.3** The Destination Section is projected to underspend by £40k. This is due to improved budget management, a short-term vacant post and an over achievement of mooring income.
- 3.5.1.4** The Leisure Section's forecast position has improved from an overspend of £49k at the end of quarter 1 to the current forecast of a balanced budget position. There are still budgetary pressures at the leisure centres within the café provision and vending machines (£15k), though these have reduced. An underspend of £30k is forecast on outdoor areas.

3.5.2 Planning and Public Protection

- 3.5.2.1** This service was £165k underspent (15.35%) for the period. The forecast outturn for the year is an underspend of £84k (4.11%). This is an improvement of £35k on the underspend of £49k projected during quarter 1.
- 3.5.2.2** The Public Protection Section was underspent by £15k for the period and the forecast outturn position is £7k underspend, similar to quarter 1. Dog and pest control income targets are not expected to be achieved by £9k as well as the markets and fair income, which is estimated to fall short of the budget by £7k. Registrars was forecast to achieve a balanced budget during quarter 1 but an overspend of £10k is now expected at year-end. This is due to increased costs and missed income targets. However, there is a vacant post within the Corporate Health and Safety Team which is forecast to provide a £18k underspend at year-end. In addition, Trading Standards which was previously expected to achieve a balanced budget, is now expected to underspend by £17k. This is due to staff vacancies and surplus external income contributions which is funding the shortfall on testing fees.
- 3.5.2.3** The Planning Section was underspent by £150k for the period and is forecast to underspend by £77k at year-end. This is an increase of £30k on the forecast underspend reported at quarter 1. All sections within the Planning Section are expected to underspend with planning administration predicting surplus income, causing an underspend of £24k. The underspend on Planning Control has increased by £26k and is expected to underspend by £28k due to surplus income. Building Control continues to forecast an underspend of £15k.

3.6 Highways, Waste and Property

3.6.1 Highways

3.6.1.1 This service was £41k (1.08%) overspent for the period. The forecast position at year-end is £87k underspent (1.45%). This is a reduction of £35k on the underspend forecast at quarter 1. Several of the sections within Highways are predicted to underspend at year-end. The most notable are Departmental Support £50k which will have arisen from staffing cost savings, street works income is expected to overachieve against the income budget by £80k. Additional grant income is expected on Public Transport, which will contribute to the forecast of a £50k underspend. However, the works budget is expected to overspend to the sum of £120k by year-end. This is an increase of £20k from that previously reported and includes the purchase of salt. This forecast excludes works arising from winter maintenance and storms as it is still too early in the year to predict the outturn on these costs. Any significant winter costs could worsen the outturn estimated this quarter, although an earmarked reserve is available to contribute to any significant increase in costs.

3.6.2 Waste

3.6.2.1 The Waste service was £136k (3.59%) underspent for the period. The service is predicted to have an outturn position of a £40k underspend (0.52%), which is similar to the underspend predicted during quarter 1.

3.6.2.2 The forecast for the year-end includes overspends and compensating underspends within different sections of the service. The most notable of the variances includes a £70k underspend on the Penhesgyn Transfer Station due to staffing and income generation above budget. The Recycling Section is also forecasting a £100k underspend position at year-end due to excess income which will offset the overspend on the Waste Collection budget, which is currently £80k overspent.

3.6.3 Property

3.6.3.1 The Service's position for the period is a £7k (1.95%) overspend with a forecast overspend of £160k (18.75%) for the year-end position. This is an increase of £35k on the previous quarter's forecast.

3.6.3.2 The main reason for the projected overspend within the Property service is a forecast underachievement on professional fees of £134k. A delay in capital projects within the 21st Century Schools programme has reduced the fee earning work within Property in this financial year. However, this work is expected to increase in future financial years when the 21st Century Schools Band B projects are progressed. The increase in the overspend is due to one-off expenditure amounting to £35k on the office rationalisation at Shire Hall.

3.7 Transformation

3.7.1 The Transformation function overspent by £291k (12.64%) for the period. The projected year-end position is an overspend of £43k (0.95%). This is an improvement of £54k on the overspend of £97k predicted during quarter 1.

- 3.7.1.1** The ICT Section was overspent by £254k (20.13%) for the period and is expected to be £220k (9.18%) overspent at year-end. All software and hardware budgets across the Council, excluding schools, have been centralised and are now managed within the ICT Section. The budgets have been insufficient historically. The underlying overspend on software is £296k, however, an underspend of £63k is expected on Anglesey Connected, which reduces the overspend for the function. A request for increased budget in 2020/21 is being considered to mitigate these historical budget pressures.
- 3.7.1.2** The HR function was overspent by £54k (7.66%) for the period and projected to be £60k (4.75%) underspent at year-end. This is due to forecast underspends on training budgets. The overspend to date is higher due to expenditure being ahead of profile.
- 3.7.1.3** The Corporate Transformation budget was underspent by £17k (4.86%) for the period and expected to be underspent at the year-end by £117k (13.63%), mainly due to underspends on staffing budgets within both the Corporate Transformation team and Cyswllt Môn. The Ynys Môn and Gwynedd Partnership is predicted to underspend by £50k.

3.8 Resources (excluding Benefits Granted)

- 3.8.1** The Resources function budget was £174k (10.6%) underspent for the period with the projection for the outturn being an underspend of £181k (5.93%). This is a significant increase of £102k on the £79k underspend predicted during quarter 1.
- 3.8.2** Revenues and Benefits are expected to be £61k underspent for the year, compared with £5k underspend forecast previously. This is due to increased income from court cases (£27k) and £43k additional housing benefits grant. The Accountancy Section is looking at an overspend of £5k due to bank charges (£34k) and system consultancy costs (£23k). There is a predicted underspend of £52k on staffing, which offsets much of these costs. Internal Audit is expected to have a balanced budget, whereas the Procurement Section is expected to be £125k underspent due to initiatives in purchasing, i.e. centralised purchasing budgets and procurement card rebates. This is an improvement of £36k on the underspend of £89k predicted on Procurement in the previous quarter.

3.9 Council Business

- 3.9.1** The function was £46k (5.84%) underspent for the period, with the forecast for the year-end position being a £47k (2.89%) overspend. A small improvement since quarter 1.
- 3.9.2** Legal Services are expected to be overspent by £99k, largely due to legal agency to cover staff vacancies/absences. These costs will be higher in the latter half of the year, hence the underspend to date will become an overspend by year-end. Some of the overspend will be reduced by Democratic Services, which is expected to underspend by £52k. The Section is forecast to underspend in each of its functions, with Scrutiny and Policy both expected to underspend by £15k.

3.10 Corporate and Democratic Costs

3.10.1 The function was overspent by £157k (12.74%) for the period and the forecast year-end position is an overspend of £115k (3.43%). This is an increase of £126k on the underspend of £11k reported in quarter 1. This change is due to debt write-offs of £125k relating to 2018/19 which was not reflected in the 2018/19 accounts. This error was identified during the audit of the 2018/19 accounts but not considered material to justify adjusting the accounts at such a late stage. The final Coroner's fee was also higher than accrued in 2018/19.

3.10.2 The largest budgetary pressure, with the exception of the one-off bad debt adjustment, are £25k on staff counselling and Armed Forces day £20k. These, however, are offset by underspends in pension contributions.

3.11 Corporate Management

3.11.1 The function was £26k (8.41%) underspent for the period, with the forecast at year-ending being an underspend of £60k (9.53%). An increase of £40k on the underspend of £20k reported during quarter 1.

3.11.2 The function is forecast to underspend by £71k on staffing due to a restructure of the Management Team. Expenditure on Transport and supplies and services amounting to £11k were incurred for which there is no budget, reducing the underspend to £60k.

4. Corporate Finance (including Benefits Granted)

4.1 Corporate Finance, including Benefits Granted, is expected to overspend by £341k (2.09%) at year-end. This is higher than the overspend of £265k forecast at quarter 1. This is due to an increase in benefits granted and the underspend of £66k previously forecast on contingencies is now expected to achieve a balanced budget. This is due to funding relating to Children's Services being moved to the Service's budget for the year. Benefits granted is overspending as it was based on the 2018/19 expenditure and previous trends, it was anticipated that the caseload under the Council Tax Reduction Scheme would fall and, despite the overall increase in the level of Council Tax, the budget was reduced in 2019/20. Based on the current position, the caseload has not fallen as anticipated and the current projection is that the budget will overspend by £381k.

4.2 The budget for 2019/20 included some items retained centrally as contingency budgets amounting to £1,891k. These include £202k of additional funding for Education out-of-county fees; £417k earmarked for Children's Services; £237k for other approved earmarked costs; £235k as a general contingency to cover budget pressures; £400k to cover the cost of redundancy and termination costs; and £400k as a general contingency. £1,030k of contingency budgets have been vired to services for the agreed purpose. This leaves a balance of £861k, of which £499k has been committed. There is £361k of uncommitted contingency budget remaining, however, it is forecast that this will be needed and that all contingencies will be used in full by year-end.

5. Collection of Council Tax

5.1 The Council Tax Fund budget is determined using the estimated collectable debt for the current year only, based on the tax base figure set in November 2018. It does not provide for arrears collected from previous years, adjustments to liabilities arising from previous years (exemptions, single person discounts etc.), changes to the current year's tax-base or the provision for bad and doubtful debts. These changes cannot be estimated and, invariably, lead to a difference between the final balance on the Council Tax Collection Fund and the original budget. The current projection is that the Council Tax Fund will underachieve the target by £363k. This is an increase of £205k on the shortfall of £158k forecast at the end of quarter 1. However, the Council Tax Premium budget, which is an additional council tax charge on second homes and empty homes on Anglesey (since 1 April 2017), may potentially over achieve its budget by £180k. This is £124k less than the surplus of £304k previously reported. In total, a shortfall of £184k is forecast on the collection of Council Tax for 2019/20.

6. Budget Savings 2019/20

6.1 Budget savings of £2.561m were removed from service budgets for 2019/20. £2.166m of the savings have been achieved or are expected to be achieved. However, £395k is not expected to be, or is at risk of not being delivered. The most significant shortfall will be within Adult Services, where the service is expected to underachieve the target by £276k, due to increasing demand pressures. A full detailed analysis can be seen for each Service in Appendix D.

7. Invest-to-Save

7.1 An invest to save programme was undertaken in 2016/17, with an allocation of £983k for individual projects. To date, £647k has been spent or committed from this allocation of funding up to and including 2019/20. All projects are at various stages of development, with some closer to completion than others. The full detail of the expenditure and progress on each of the projects can be seen in Appendix CH. Where the projects are not completed at year-end, they will continue into 2020/21 and the funding will still be available within the invest-to-save reserve.

8. Agency and Consultancy Costs

8.1 During the year to date, £335k was spent on Agency staff. These were, in the main, part-funded from staffing budgets as they related to staff vacancies, while £137k related to staff cover within Children's Services, to cover vacant posts. The Adults Service spent £83k to the end of September 2019. This was due to staff vacancies and the Deprivation of Liberty Safeguards work (DOLS). The Waste Service spent £104k for site agents at the recycling centres. The full details can be seen at Appendix DD.

8.2 Expenditure on consultancy services in quarter 2 was £234k, with £71k of this funded externally from grants or contributions. The total expenditure on Consultancy to 30 September 2019 was £393k. The full summary of expenditure per service and additional details of the expenditure can be seen at Appendix E.

9. Conclusion

- 9.1** The projection at the end of the second quarter is that the budget will be overspent by £1.935m for the year-ending 31 March 2020. The service budgets are expected to overspend by £1.410m and corporate finance is forecast to overspend by £0.341m. A shortfall of £0.184m is expected on the standard Council Tax. The historic trend over the last few years has been that Corporate Finance and Council Tax had significant underspends/surplus of income. This has helped to reduce the overspends in service costs. Unfortunately, for 2019/20, these budgets are also under pressure and will not be available to fund service overspends. The Adults Service budgets are under significant pressure due to increasing demand and the transition of a costly placement from Children's Services. It is the normal pattern for the final outturn position to be better than the first few quarters estimate, however, if the projected overspend transpires, it would be funded from the Council's general balances, which would reduce to £4.346m. This reduction weakens the Council's financial position but vindicates the decision not to use general balances to fund part of the 2019/20 budget.

PROJECTED REVENUE OUTTURN FOR THE FINANCIAL YEAR ENDING 31 MARCH 2020 – QUARTER 2

Service/Function	2019/20 Annual Budget	Q2 2019/20 Budget Year to Date	Q2 Actual & Committed spend	Q2 2019/20 Variance	Q2 Actual & Committed Spend	Estimated Expenditure to 31 March 2020 at Q2	Estimated Outturn 31 March 2020 over/(under) at Q2	2019/20 Projected Over/(Under) spend as a % of Total Budget	Estimated Outturn 31 March 2020 over/(under) at Q1	Over/ (under)spend 2018/19
	£'000	£'000	£'000	£'000	%	£'000	£'000	%	£'000	£'000
<u>Lifelong Learning</u>										
Delegated Schools Budget	44,424	23,197	23,197	(0)	0.00%	44,424	0	0.00%	0	0
Central Education	4,960	771	845	74	9.54%	5,140	180	3.63%	390	327
Culture	1,218	522	568	46	8.87%	1,248	30	2.46%	(35)	(124)
<u>Adult Services</u>	25,172	12,335	13,298	963	7.81%	26,386	1,214	4.82%	983	1,178
<u>Children's Services</u>	10,248	5,500	5,207	(293)	-5.32%	10,103	(145)	-1.41%	(22)	1,830
<u>Housing</u>	1,224	1,007	955	(52)	-5.18%	1,204	(20)	-1.63%	(20)	(304)
<u>Highways, Waste & Property</u>										
Highways	6,017	3,812	3,853	41	1.08%	5,930	(87)	-1.45%	(122)	(322)
Property	853	358	365	7	1.95%	1,013	160	18.75%	125	35
Waste	7,717	3,786	3,651	(136)	-3.59%	7,677	(40)	-0.52%	(35)	(328)
<u>Regulation & Economic Development</u>										
Economic Development	1,826	1,357	1,411	54	4.01%	1,864	38	2.08%	24	(107)
Planning and Public Protection	2,045	1,072	908	(165)	-15.35%	1,961	(84)	-4.11%	(49)	(121)

Service/Function	2019/20 Annual Budget	Q2 2019/20 Budget Year to Date	Q2 Actual & Committed spend	Q2 2019/20 Variance	Q2 Actual & Committed Spend	Estimated Expenditure to 31 March 2020 at Q2	Estimated Outturn 31 March 2020 over/(under) at Q2	2019/20 Projected Over/(Under) spend as a % of Total Budget	Estimated Outturn 31 March 2020 over/(under) at Q1	Over/ (under)spend 2018/19
	£'000	£'000	£'000	£'000	%	£'000	£'000	%	£'000	£'000
<u>Transformation</u>										
Human Resources	1,262	699	753	54	7.66%	1,202	(60)	-4.75%	13	(54)
ICT	2,396	1,261	1,515	254	20.13%	2,616	220	9.18%	140	135
Corporate Transformation	859	342	325	(17)	-4.86%	742	(117)	-13.63%	(56)	(183)
<u>Resources</u>	3,050	1,640	1,467	(174)	-10.60%	2,869	(181)	-5.93%	(79)	(39)
<u>Council Business</u>	1,626	791	745	(46)	-5.84%	1,673	47	2.89%	55	(53)
<u>Corporate & Democratic costs</u>	3,352	1,236	1,393	157	12.74%	3,467	115	3.43%	(11)	(181)
<u>Corporate Management</u>	629	314	288	(26)	-8.41%	569	(60)	-9.53%	(20)	2
<u>Estimated Impact of Uncontrollable Costs</u>						200	200		200	596
<u>Total Service Budgets</u>	118,880	60,001	60,743	742	1.24%	120,290	1,410	1.19%	1,481	2,287
Levies	3,528	3,528	3,528	(0)	0.00%	3,528	0	0.00%	0	0
Discretionary Rate Relief	85	0	0	0	0.00%	96	11	12.69%	7	0
Capital Financing	7,129	989	946	(43)	-4.31%	7,079	(50)	-0.70%	0	(1,185)
General & Other Contingencies	861	861	499	(362)	-42.00%	861	0	0.00%	(66)	0
Support Services contribution HRA	(773)	0	0	0	0.00%	(773)	0	0.00%	0	(152)

Service/Function	2019/20 Annual Budget	Q2 2019/20 Budget Year to Date	Q2 Actual & Committed spend	Q2 2019/20 Variance	Q2 Actual & Committed Spend	Estimated Expenditure to 31 March 2020 at Q2	Estimated Outturn 31 March 2020 over/(under) at Q2	2019/20 Projected Over/(Under) spend as a % of Total Budget	Estimated Outturn 31 March 2020 over/(under) at Q1	Over/ (under)spend 2018/19
	£'000	£'000	£'000	£'000	%	£'000	£'000	%	£'000	£'000
Benefits Granted	5,501	777	793	16	2.07%	5,882	381	6.92%	324	(48)
Total Corporate Finance	16,331	6,155	5,767	(388)	-6.31%	16,672	341	2.09%	265	(1,385)
Total 2019/20	135,210	66,156	66,510	354	0.53%	136,962	1,751	1.30%	1,746	902
Funding										
NDR	(22,754)	(12,252)	(12,252)	0	0.00%	(22,754)	0	0.00%	0	0
Council Tax	(37,975)	0	0	0	0.00%	(37,612)	363	-0.96%	158	(269)
Council Tax Premium	(1,444)	0	0	0	0.00%	(1,624)	(180)	12.43%	(304)	
Revenue Support Grant	(73,037)	(39,328)	(39,328)	0	0.00%	(73,037)	0	0.00%	0	0
Total Funding 2019/20	(135,210)	(51,580)	(51,580)	0	0.00%	(135,027)	184	0.00%	(146)	(269)
Total outturn including impact of funding	0	14,576	14,930	354	2.43%	1,935	1,935	1.43%	1,600	633

SUMMARY OF THE OUTTURN POSITION ON CONTINGENCY BUDGETS 2019/20

	Original Budget	Virements	Amended Budget YTD	Committed YTD Q2	Currently Uncommitted Budgets	Forecast over/(underspend) 2019/20
	£	£	£	£	£	£
General Contingency	399,350	13,480	412,830	113,620	299,210	-
Salary and Grading	400,000	(224,340)	175,660	113,243	62,417	-
Earmarked Contingencies	1,091,710	(819,180)	272,530	272,530	-	-
Total General and other Contingencies	1,891,060	(1,030,040)	861,020	499,393	361,627	-

REVIEW OF INVEST-TO-SAVE PROJECTS 2019/20

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
Resources	Electronic Document Management System for Revenues and Benefits	Provide scanning solution and workflow for Revenues and Benefits	170,000	170,000	169,945	0	0	0	0	The project has now been successfully completed, within budget. Ultimately, the project successfully delivered the critical success factors - supporting the need for good document management, improving customer service, reducing storage requirements, meeting legal requirements, modernising administrative processes & making data a corporate asset. A summary of lessons learnt from the EDMS Project in the form of a checklist to take into consideration when implementing any IT related projects in the future, particularly for those involving third party has been drafted for approval by the Transforming Business Processes Project Board in October 2019.
I.T.	Local Land and Property Gazetteer	Implement a LLPG system across the Council	10,800	10,800	15,261	0	0	0	0	Project completed in 2017/18. The project overspent by £4.5k which was funded by revenue.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
I.T. / Transformation	Customer Relationship Management System	Purchase and implementation of a CRM system	255,000	255,000	102,712	152,288	152,288	52,156	100,132	The CRM is now well established with over 10,000 registered customers and 10,788 service requests since January 2019. IT are working with services under the direction of the Business Process Transformation Board to drive more payment forms online and available via the CRM in order to improve back end processes, enable efficiencies and improve customer experience. There is also huge potential for improving internal forms and processes and this is an area that will be investigated.
I.T. / Resources	Payment Gateway	Purchase and implement a payment gateway which will enable payments to be received via the App	27,000	27,000	13,417	13,583	13,583	-625	14,208	Payment Gateway is complete and has been deployed via the Council website and My Account portal. A number of Public Protection forms have been developed and are in the process of being published in cooperation with the service and Revenues. The mobile payment gateway will be provided for testing within the next two weeks so as to enable payments through AppMÔN.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
Regulation & Economic Development	Improve the Resilience of the Planning Systems	New automated planning systems	118,000	118,000	79,548	57,122	57,122	35,164	21,958	The upgrade to the new Planning back office system went live in November 2018 and is now live to external users. Work on the Building Control aspect of the project is progressing well and went live in July 2019. A further upgrade of the ERDMS is now required in order to simplify the process for redaction and publication of documents to comply with the new GDPR legislation. Upgrades and testing, especially of mobile technology for site visits, is ongoing. A staff time recording functionality has been produced as an add-on to the ARCUS digital platform and is now available for use. There is a substantial amount of historic planning files which still need to be digitised. If there is a remaining balance unspent once all development work is completed, it is recommended that this be used to fund digitising historic files. This would help optimise the use of the new developments.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
Resources	Improving Income Collection Systems	Purchase and implement a new income management system which links to the current income streams and allows new income collection methods (AppMÔn etc.) to link into the cash management system	150,000	150,000	90,481	59,519	59,519	11,752	47,767	<p>The project has the following key tasks to accomplish - income reconciliation, implementation being held back until urgency of migrating servers and upgrading of the income management software is complete;</p> <ul style="list-style-type: none"> - E-returns, this can only progress when ledger code changes have been made in income mangement; - ledger code changes in income management, final specification sent to software company; - DWP import routine, software to be installed; - encryption of devices; - XN Leisure import routine; - Payment Portal import routine, proven for waste now misc payments within Trading standards being launched. Still no progress on using AppMÔn to make payments BUT rebranding of current income software payment website has been agreed to go live 6.12.19; - School Comms import routine, dependant on ledger code changes implementation and costs associated with income management software integration. After costs for project mangement are included, it is estimated that £7k will be left to finance

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
										unexpected costs and school comms integration. It should be noted that Call Secure module will not be implemented under this BID now. This option or alternative may have to be revisited if Authority corporately decides to record telephone calls in the future. Authority is currently PCIDSS compliant as regards taking card payment with customer present and not present. The cost of introducing the Capita Wallet Module cannot now proceed.
Lifelong Learning	Modernisation of business and performance processes	Implement unused modules in the ONE Management Information system	67,000	67,000	75,526	3,000	3,000	1,921	1,079	The project has been completed, with the final instalment due to be paid in 2019/20. The £11.5k over spend was funded from the Oriel Invest to Save budget.
Lifelong Learning	Modernisation of business	Website for the Oriel	20,000	20,000	0	8,474	8,474	0	8,474	The project has been put on hold until other more pressing systems within the invest to save projects have completed their implementations.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
I.T. / Transformation	Digital First / Digital By Default	Employ a Digital Lead Officer and Digital Services Analyst	£70,000 in year 1 and £50,000 in year 2	120,000	0	120,000	70,000	0	70,000	It has proven difficult to recruit into either the Temporary Digital Services Analyst Post or the Temporary Digital First lead and both posts have been rewritten in order to try to recruit local people who might otherwise not attempt to try for the position. Currently two Grade 5 - Temporary Digital Technician have been advertised and the closing date is 25/10/19.
Public Protection	Improved Digital Connectivity within the Public Protection Service	Implementation of a cloud based system to record inspection visits. The software is an all Wales solution and has been procured via a framework agreement supported by 19 out of 22 Councils in Wales.	£10,000 per year for 4.5 years	45,000	0	45,000	10,000	0	10,000	Ongoing collaborative work with Corporate CRM Team. Identifying High Value/ Volume work streams to enable a 'channel shift' and improve performance capability and customer experience. Pace of work dictated by Transformation Board approving and prioritising work streams for scoping and implementation. Once this project is completed, the focus and aim is to market test a revised user spec and software system which integrates and compliments the CRM system. Specific workstreams are going live in November and the next tranche expected in January.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
										No market testing for new software system will commence until all CRM work completed, therefore, request is made to carry £45k over to the next financial year.
Total				982,800	546,889	458,986	373,986	100,367	273,619	

REVIEW OF EFFICIENCY SAVINGS 2019/20

Service/Function	Budget Savings 2019/20 £'000	Achievable 2019/20 £'000	Possibly Unachievable 2019/20 £'000	Comments
Lifelong Learning	967	908	59	<p>£50k was proposed as efficiency savings through reviewing the delivery of integration services for a more efficient use of resources. It has not yet been identified how the saving will be delivered in 2019/20, causing a potential unachievement on this proposal.</p> <p>A proposal of £15k was made to reduce arts grants. This saving will be £9k short of being fully achieved in 2019/20. A further £5k can be achieved in 2020/21. Further consultation required for the last £4k to be achieved.</p> <p>All other saving proposals amounting to £1,082k are either already realised in full or are forecast to be on track to be fully achieved during 2019/20.</p>
Regulation and Economic Development	171	171	0	All saving proposals amounting to £171k are either already realised in full or are forecast to be on track to be fully achieved during 2019/20.
Highways, Waste and Property	600	545	55	<p>A savings proposal of £10k was made for transferring the responsibility of public conveniences to communities. The ownership of 2 PC's in Benllech have been transferred to the town council from April 2019, however, one off costs were incurred as part of the transfer causing this target to be unachievable for this financial year.</p> <p>£20k was proposed through the reduction of building and running costs following the disposal of Shire Hall building. The RBDM team have recently moved to the Business Centre, however, savings will not be achieved in 2019/20 due to one off unforeseen utility bills.</p> <p>The achievement of efficiency savings proposals of £25k in relation to ceasing the use of Safecote is currently unknown and will remain unknown until the conditions of the winter months are seen.</p> <p>All other saving proposals amounting to £545k are either already realised in full or are forecast to be on track to be fully achieved during 2019/20.</p>

Service/Function	Budget Savings 2019/20 £'000	Achievable 2019/20 £'000	Possibly Unachievable 2019/20 £'000	Comments
Adults' Services	586	310	276	<p>Efficiency Savings were proposed amounting to £195k through the reduction of demand for residential and nursing placements, through the use of Hafan Cefni, the reduction of demand for homecare services and through managing the demand for supported living. However, early indications show that demand continues to increase, resulting in this target potentially being unachievable. Further work will be done on all specific lines affected to investigate reasons for current growth in demand.</p> <p>Following the closure of Plas Penlan, £70k was proposed to be saved as full year savings. This is unlikely to be achieved, as demand continues to increase for alternative provision e.g. Home Care.</p> <p>£11k of efficiency savings were proposed through the outsourcing of more homecare packages to the private providers. Work-in -progress to consider how to improve efficiency of service without reducing staff numbers. Consideration to be given to whether or not savings can be produced elsewhere.</p> <p>All other saving proposals amounting to £310k are either already realised in full or are forecast to be on track to be fully achieved during 2019/20.</p>
Housing	54	54	0	Efficiency saving has been achieved in full.
Transformation	43	37.8	5.2	<p>A savings proposal of £20k was made through the reduction of the 'Denu Talent' budget. The 'Denu Talent' budget did overspend this financial year as summer placements were still taken on, however the savings have been made elsewhere within the HR budget to ensure the savings target was still achieved.</p> <p>Of the £19.5k efficiency savings proposed through the removal of unused phone lines, £14.3k have been identified. It is hoped that the remaining £5.2k will be possible through more recent disconnections, but will require further work to confirm this. The service will continue to look for additional savings and/or improve efficiency of service elsewhere.</p> <p>Other savings of £3.5k are on track to be fully achieved during 2019/20.</p>
Corporate	110	110	0	All savings proposals are on track to be fully achieved during 2019/20.
Resources	30	30	0	All savings proposals are on track to be fully achieved during 2019/20.
Total	2,561	2,166	395	

AGENCY COSTS APRIL TO 30 SEPTEMBER 2019

Service	Amount £	Source of Funding (Specific Core Budget / Un-utilised staffing budget / Grant / External Contribution)	Permanent / Temporary	Reason for Cover
Economic & Regeneration	6,479	Core	Temporary	Achieving food hygiene inspection requirements
	6,479			
Schools	2,338	Core	Temporary	Supply Teacher
	2,338			
Waste	542	Specific Core Budget	Temporary	Short team staff - not available view HR Matrix
	36,051	Specific Core Budget	Temporary	Additional tasks required short term. Staff not available via HR Matrix
	43,919	Specific Core Budget/Grant/External Contribution	Temporary	Additional tasks required short term. Staff not available via HR Matrix
	23,456	Specific Core Budget/Grant/External Contribution	Temporary	Additional tasks required short term. Staff not available via HR Matrix
	103,968			
Children's Services	68,401	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	67,284	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	921	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	136,606			
Adult Services	10,409	Core Budget	Temporary	Cover vacant post
	58,456	Core Budget	Temporary	DOLS project

Service	Amount £	Source of Funding (Specific Core Budget / Un-utilised staffing budget / Grant / External Contribution)	Permanent / Temporary	Reason for Cover
	13,640	Core Budget	Temporary	Cover vacant post
	82,505			
Transformation	3,459	Unutilised staffing budget	Temporary	To cover vacant post, since filled.
	3,459			
Total	335,355			

SUMMARY CONSULTANCY EXPENDITURE TO 30 SEPTEMBER 2019

Summary Consultancy Expenditure Q1-2 per Service/Function			
Department	Qtr1 £	Qtr2 £	Total YTD £
Central Education	8,950	31,375	40,325
Culture	690	0	690
Economic & Regeneration	58,760	67,764	126,523
Property	0	0	0
Highways	423	18,054	18,477
Schools	0	2,836	2,836
Waste	54,582	53,516	108,098
Housing	0	0	0
Housing Revenue Account (HRA)	8,500	13,877	22,377
Corporate & Democratic	3,275	0	3,275
Adult Services	850	1,600	2,450
Children's Services	0	6,984	6,984
Transformation	2,452	3,824	6,276
Council Business	3,996	27,619	31,614
Resources	16,424	6,300	22,724
Total	158,901	233,749	392,650
Funded by:			
Core Budget	55,252	104,235	159,487
Grant	7,523	11,150	18,672
External Contribution	45,790	59,819	105,608
Reserves	50,337	58,546	108,882
Total	158,901	233,749	392,650

BREAKDOWN OF CONSULTANCY COSTS QUARTER 2 2019/20

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Total Q1 April - June	158,901					
Central Education	5,379			✓	Core	Strategic Review and Option Appraisal 2019
	3,858			✓	Core	Drafting Childcare Contract
	1,225	✓			Core	3.5 days' work within the youth service
	11,025	✓		✓	Core	Professional departmental support
	350			✓	Core	Education Matter OHO Anglesey
	3,865			✓	Reserve	Land at South Stack - negotiating the dilapidations claim to conclusion and agreeing settlement
	546			✓	Core	Support and advice of the processes to the SAR claim
	326			✓	Core	Professional charges in connection with work undertaken - Employee Relations
	4,801			✓	Core	15 Investigative Days Case Ref 064A-19
Total Central Education	31,375					
Economic & Regeneration	1,073	✓			External Funding (PPA)	Advice Regarding Horizon Nuclear Power Wylfa Newydd Project
	37,551			✓	External Funding (NDA)	North Anglesey Partnership

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	8,441			✓	External Funding (PPA)	London Plan Expert Engagement & Small Sites Project
	3,698			✓	External Funding (NDA)	Bat Surveys May 2019
	5,295			✓	Core	ICT project management
	425			✓	Core	Upgrade health check
	182			✓	Core	ICT Project Management costs Build Control 28/3/19 - 18/4/19
	540			✓	Core	Structural checking services
	50			✓	Core	Professional Services, 19 Tan Capel
	30	✓			Core	Credit report checking services
	10,479			✓	Reserve	3 Year Capital Investment Programme and Assessment of ADMs
Total Economic and Regeneration	67,764					
Highways	160			✓	Core Budget	Penalty Charge Notice Issued
	2,080			✓	Core Budget	CPE service business review
	3,943			✓	Core Budget	Undertaking SCRIM survey 2019/20
	648			✓	Grant	Site Visit - Mill Lane Beaumaris
	3,595			✓	Core Budget	Traffic Survey - Benllech, Anglesey
	200			✓	Grant	Dealing with licence to enable intrusive surveys to take place - signing and returning licence dealing
	7,428			✓	Grant	YGC Professional Services – planning comments LLFA Sir Fôn / CM SAB Duties

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Total Highways	18,054					
Schools	2,836			✓	Core	7 Investigative Days - Mileage/Expenses - Admin Fee
Total Schools	2,836					
Waste	2,000	✓		Specific Work	Earmarked Reserves	Legal advice re Biffa workers strike
	39,301	✓		Specific Work	Earmarked Reserves	Provision of Ext Tech Support in connection with the Procurement of a new contract
	195	✓		Specific Work	Specific Core Budget	Duos Offtake
	1,793	✓		Specific Work	Specific Core Budget	Landfill Site Quarterly Gas Monitoring, Tech Support
	183	✓		Specific Work	Specific Core Budget	Fire risk assessment
	4,388	✓		Specific Work	Specific Core Budget	Landfill Seal Remediation Works
	5,056	✓		Specific Work	External Contribution	Penhesgyn occupational Bio aerosol Monitoring and risk assessment
	600	✓		Specific Work	External Contribution	Consultancy work - PAS 100 undertaken at Penhesgyn
Total Waste	53,516					
HRA	13,877			✓	Specific Core Budget	Server Migration 2008 to 2016 - Technical Services
Total HRA	13,877					

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Adult Services	1,600			One off	Core budget	Audit of case files in prep for CIW inspection
Total Adult Services	1,600					
Children's Services	3,120			One off	Core Funding	Form F Assessment
	3,864			One off	Core Funding	Form F Assessment
Total Children's Services	6,984					
Transformation	950			✓	Specific Core budget	Latchways inspections
	2,874	✓			Grant	Assessor - Trainee Social Workers
Total Transformation	3,824					
Council Business	27,619			✓	Unutilised staffing budget	Cover for temporary staff absence
Total Council Business	27,619					
Resources	3,400			✓	External contribution	FM Model Consultancy Work Final Invoice - LGA Wales
	2,900			✓	Invest to save reserve	ICT Project Management
Total Resources	6,300					

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Total Q2 - July to September	233,749					
Cumulative total - April to September	392,650					